


BUKIT TIMAH BURSARY AWARDS 2021 CHECKLIST

Description	Check Items	For Applicant's use ()	For Bukit Timah CC's use ()
Application Forms	1. Bukit Timah Residents		
	2. Completed Application and Declaration Forms, and supporting documents (esp. Monthly Income)		
	3. Parent's Signature and Date		
	4. School's Stamp		
Document (Photocopy)	5. Identity card or birth certificate of the parents and members of the family		
	6. Student's identity card or birth certificate or adoption certificate		
	7. The latest income statements or latest CPF Contribution Statement of parents and other members of the family staying in the registered household in Bukit Timah Division.		
	8. * The Latest School/ Polytechnic/ ITE/ University Examination Results or Primary 1 registration form/letter from primary school to which the child is admitted. * As the bursary applications will close on 13 December 2020, applicants are required to submit their year-end result slips once it is released from the school. Hence, the result slips can be submitted to <u>Bukit Timah CC</u> on a later date.		
Submission of forms	Option 1: at Bukit Timah Community Club (20 Toh Yi Drive, Singapore 596569)		
	Option 2: at Clementi Meadows RN letter box (Blk 306 Clementi Ave 4, #01-465, Singapore 120306)		
	Option 3: at Gateway View RN letter box (Blk 204 Clementi Ave 6, #01-09, Singapore 120204)		
	Option 4: at Ridges RC letter box (Blk 312A Clementi Ave 4, #01-171, Singapore 121312)		
	 <p>(An example of how the letter box will look like.)</p>		

***To drop off at the letter boxes, applicants are to ensure that all necessary documents are submitted along with the application forms. Applications with missing information or documents will not be processed.**

**BUKIT TIMAH CITIZENS' CONSULTATIVE COMMITTEE AND
BUKIT TIMAH COMMUNITY DEVELOPMENT & WELFARE FUND
COMMITTEE**

BUKIT TIMAH BURSARY AWARDS 2021

DECLARATION OF HOUSHOLD INCOME

I, *Mr/ Mdm/ Ms _____ NRIC No. _____

*parent/guardian/sibling/relatives of _____

NRIC No. _____ hereby declare that my ⁺gross monthly household per capita income is _____.

I declare that the information provided above is true to the best of my knowledge and I understand that if the information provided is false, my child's application will be rejected.

I also undertake to refund the value of bursary received if any of the information is subsequently found to be falsely declared.

Signature of *Parent/Guardian

Date

+Gross monthly household per capita income is defined as the total gross monthly income of immediate and non-immediate family members over the total number of immediate and non-immediate family members. Gross income includes gross (i.e. including employee's CPF contributions) income contributions from self-employment, business or salaried employment (which includes basic salary, allowances, overtime pay, etc) as well as other sources of income (e.g. rent). If bonuses are declared it should be computed as one twelfth of the annual wage supplements and bonuses received in the last twelve months. The monthly financial support from divorced/separated parent or spouse such as alimony and contributions to support children/household should also be included. Payments in kind, reimbursement for transport and other expenses and National Service (NS) allowance earned by NS men are excluded.

**Please delete where necessary*



2021

NC/RC/RN:

APPLICANT'S PARTICULARS

Student's Name: _____

Name of School/College/Institution: _____

Current Level in 2020: Primary / Secondary {Express/ N(A)/ N(T)} / CI / JC / Polytechnic / ITE/ University
[Please circle your level]

Home Address: Blk: _____ Street: _____ Unit No: _____

Singapore (postal code) _____

Country of Birth: _____ Nationality: _____

NRIC/Birth Cert No: _____ Sex: Male ☐ / Female ☐ Contact No: _____
(To Enclose Copy)

DETAILS OF ALL FAMILY MEMBERS (EXCLUDING MARRIED CHILDREN)

DETAILS OF ALL FAMILY MEMBERS (EXCLUDING MARRIED CHILDREN)					
NAME	RELATIONSHIP	AGE	CITIZENSHIP	OCCUPATION	MONTHLY INCOME
<u>DECLARATION</u>					TOTAL

DECLARATION

I DECARE THAT

- (a) I have read and understood the Terms & Conditions relating to this application.
(b) All the information given is true and correct.
(c) Other members of my family applying for the same Bursary Award are:

- Name _____ Relationship _____
- Name _____ Relationship _____
- Name _____ Relationship _____

Enclosed are monthly payslips of parents and all family members.

Parent's Signature/Date

(FOR OFFICIAL USE ONLY)

School Endorsement

- Is the applicant a student in your school in 2020 YES / NO
- Will the applicant be continuing his / her studies in your school in 2021? YES / NO

SCHOOL/COLLEGE/INSTITUTION/UNIVERSITY STAMP

Selection Committee

11

AWARD APPROVED

1

AWARD NOT APPROVED

SIGNATURE / DATE
SELECTION COMMITTEE CHAIRMAN
BURSARY AWARD 2021

**BUKIT TIMAH CITIZENS' CONSULTATIVE COMMITTEE AND
BUKIT TIMAH COMMUNITY DEVELOPMENT & WELFARE FUND COMMITTEE**

BUKIT TIMAH BURSARY AWARDS 2021

TERMS & CONDITIONS

1. OBJECTIVE

To provide financial assistance to needy students in Bukit Timah Division.

2. ELIGIBILITY

- 2.1 This bursary is open to all residents in Bukit Timah Division. At least one of the parents and student must reside in Bukit Timah Division (in accordance to the information found on the Identity Card).
- 2.2 The student must be a Singaporean.
- 2.3 The student must or will be attending any of the following Independent/Government or Government-Aided Education Institutes:
- Primary or Secondary School
 - Centralised Institute (CI)
 - Junior College (JC)
 - Polytechnic
 - Institute of Technical Education (ITE)
 - Autonomous University
- N.B. Centralised Institute Year 3, Junior College Year 2 and Final Year Polytechnic/ Institute of Technical Education students are NOT eligible to apply.***
- 2.4 Household income should not exceed \$6,000 or per capita household monthly income of \$1,000 and below.

3. QUANTUM OF AWARDS

The quantum of the bursary awards, tenable for one calendar year is as follows:

No.	Category of Students	Quantum of Awards		
		Bukit Timah Bursary	Bukit Timah Bursary - COVID-19 Special Quantum	Total Amount
3.1	Primary School (including Primary 1 in 2021)	\$300	\$200	\$500
3.2	Secondary 1 to Secondary 5	\$420	\$200	\$620
3.3	Junior College/Centralised Institute/ITE	\$480	\$200	\$680
3.4	Polytechnic/Autonomous University	\$700	\$300	\$1,000

[Secondary 4N (T) applicants will be considered for ITE Awards upon acceptance into the ITE for year 2021.]

4. APPLICATION PROCEDURES

Each application must be made on the prescribed form and submitted with the following documents:

- 4.1 Identity card or birth certificate of the parents and members of the family.
- 4.2 Student's identity card or birth certificate or adoption certificate.
- 4.3 The latest income statements or latest CPF Contribution Statement of parents and other members of the family staying in the registered household in Bukit Timah Division.
- 4.4 The latest school/polytechnic/ITE examination results or Primary 1 registration form/letter from the school to which the child is admitted.
- 4.5 All documents submitted with the application are not returnable.

5. PRIMARY 6 AND SECONDARY 4/5 STUDENTS

- 5.1 Primary 6 students in 2020 will be considered for provisional awards for Secondary School Category.
- 5.2 Secondary 4 (Express/Normal Technical)/ 5 (Normal Academic) students will be considered for provisional awards for CI/JC Year 1, Polytechnic and ITE respectively.
- 5.3 Evidence of acceptance of student to Secondary School, JC/CI year 1, Polytechnic/ITE must also be produced for PSLE, GCE 'N'/'O' Levels students.

6. TERMINATION/WITHDRAWAL OF AWARDS

Awards may be withdrawn on the following grounds:

- 6.1 Poor and unsatisfactory academic performance and misconduct of the student during his/her term of award.
- 6.2 Any information given at the time of application is found to be false or incorrect.
- 6.3 The Committee reserves the right to terminate/withdraw the award if the student moves out of Bukit Timah Division on or before 31st December 2020.

7 DECISION OF THE COMMITTEE

- 7.1 The Committee will decide the award based primarily on the financial condition of the applicant. However, the academic performance and conduct of the applicant in school will also be considered.
- 7.2 The Committee does not need to give any reason for the approval/rejection of any award.
- 7.3 The decision of the Committee on any matters relating to the award is final and the Committee shall not entertain any enquiry.
- 7.4 The Committee reserves the right to amend any of these rules.

8 CLOSING DATE OF APPLICATION

- 8.1 Completed forms must be submitted to the BUKIT TIMAH COMMUNITY CLUB on or before **13 December 2020**.
- 8.2 Alternatively, residents staying in Clementi can drop off their application forms in the letter boxes of Clementi Meadows RN, Gateway View RN or Ridges RC on or before **13 December 2020**.

8.3 To drop off at the letter boxes, applicants are to ensure that all necessary documents are submitted along with the application forms. Applications with missing information or documents will not be processed.

9 ANNOUNCEMENTS OF RESULTS

- 9.1 Applicants will be informed by end December 2020 on the results of their applications by phone or mail.